

PR Minutes

9/27/2021

Jessica Boelman called the meeting to order. Present were Jessica Boelman, Mark Page, Nicole Bower, Terry Holmes and Dawn McCracken.

Jessica and Dawn sorted through the existing craft supplies for the holiday party earlier in the week. It was found that we already have in stock most of the items needed. The only items that need to be replaced, at this time, are coloring sheets, google eyes, table cloths and glue. They also located 4-5 holiday trees that we will also be using at the party.

Dawn will reach out to Blue Nose about the coffee and cocoa that will be served. We will plan on ordering 4 gallons of coffee and 6 gallons of hot chocolate. In addition, we are looking into the option of ordering apple cider from them as well for the event.

Jessica will post on Facebook that we're in search of high school volunteers to help the children making projects in the craft area. Dawn will post the same on the Empire website. Volunteers will be directed to contact Jessica.

Mike will contact Steve to see if he'd like to provide cookies again for the holiday party. We will be requesting approximately 250.

Dawn will speak to Charles to outline what the next steps are in preparation to begin building the park in 2022. She will confirm with him that prices are locked in and once confirmed we can reach out to installers requesting a completion date prior to June 1st.

We have not received any interested volunteers for the birdhouse construction. We will repost this need again in the spring as the project kicks off. Depending on the interest, we may reach out to local Girl Scout and Boy Scout troops. Jessica will begin collecting troop leader contact information.

Our next meeting will be hosted on October 11th at 7:00pm at the Farmington City Hall by the Farmington Parks and Recreation committee.

The meeting was adjourned.