



CITY OF EMPIRE
 Permit to work within city property/right-of-way
 Excavation Obstruction

1. Location _____
 (Street and property address or legal description, or distance and direction from nearest public street intersection)
2. Nature of Work _____
3. Indicate below items to be affected/disturbed and include information on drawing or plan of work to be done.

<input type="checkbox"/> Curb & Gutter <input type="checkbox"/> Trail/Sidewalk <input type="checkbox"/> Pond/Wetland <input type="checkbox"/> Traffic Control Device/Sign <input type="checkbox"/> Drainage <input type="checkbox"/> Structure/Building	<input type="checkbox"/> Street Surface <input type="checkbox"/> Tree <input type="checkbox"/> Public Utility (sewer, water) <input type="checkbox"/> Private Utility (electric, gas, etc.) <input type="checkbox"/> Other _____
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4. Method of Installation or Construction _____
 (Attach a detailed description and scaled drawing of the project and project work including identification of obstructions/structures to be placed and size and depth of excavation.)
5. Work to start on or after _____ and shall be completed by _____ unless an extension is granted.
 Extension is granted to _____ (date) by _____ (staff).
6. Will lane closure or detouring of traffic be necessary? _____ If yes, state duration and suggested route for each instance: (attach detour map) _____

All detour plans are required as part of this permit and must be pre-approved in writing by the Engineering Department. The City Engineer shall be notified in writing at least 4 working days in advance of any approved detour being established, changed, or discontinued.

APPLICATION INFORMATION (Please Print):			
Gopher State One Call Registration Number _____			
Name _____	Phone _____		
E-mail _____	Fax _____		
Address _____			
STREET	CITY	STATE	ZIP
LOCAL REPRESENTATIVE INFORMATION (Please Print):			
Name _____ Phone _____			
E-mail _____ Fax _____			
Address _____			
STREET	CITY	STATE	ZIP
Emergency (24 Hr.) Phone: _____			
PARTY OR ORGANIZATION PERFORMING WORK (Please Print):			
Gopher State One Call Registration Number _____			
Name _____	Phone _____		
Address _____			
STREET	CITY	STATE	ZIP

Applicant shall inform the Empire City Engineer in writing of the actual completion date.

The undersigned herewith accepts the terms and conditions of this permit by the City of Empire as herein contained and agrees to fully comply therewith to the satisfaction of the City of Empire. The undersigned also declares that he/she has read, understands, and will comply with all relevant City Ordinances and all Right-of-Way Regulations. **A Certificate of Insurance or Self Insurance verifying coverage has been provided to the City.** (City of Empire to be named as additional insured.)

Signed _____ Title _____ Date _____

AUTHORIZATION OF PERMIT (for City use only) DATED _____
 FINANCIAL SECURITY AMOUNT: \$ _____ TYPE _____ (Cash or LOC)
 Fee \$ _____ Receipt # _____ Permit # _____

In consideration of agreement to comply in all respects with the regulations and codes of the City of Empire covering such operations, and pursuant to authorization duly given by said City, permission is hereby granted for the work to be done as described in the above application with said work to be done in accordance with special provisions as hereby stated:

APPROVED BY ENGINEERING DEPARTMENT: BY _____ DATE _____